

## Registering for an EndNote Web Account

This guide explains how to register for an EndNote Online account.

1. Go to the **EndNote Web** website: [www.myendnoteweb.com](http://www.myendnoteweb.com)
2. CLICK **Register** to start the registration process.

Not a member yet?

Register

3. You will need to sign up using your student email address, first name and last name.
4. You will also need to create a **password** using the following guidelines.
  - a. Password should be at least **8 characters**
  - b. Must contain at least **1 letter**
  - c. Must contain at least **1 number**
  - d. Should not have leading and trailing spaces
  - e. Should have at least **1 special character** (! @ # | \$ % \ ^ \* ( ) ~ ' { } \_ [ ])
5. CLICK **Register**
6. By signing in you will acknowledge and agree to the **Terms of Use** and **Privacy Statement**.
7. You will be taken to the EndNote Web home page and receive an activation link email.
8. Check your student email Inbox/Junk folder for activation link email and activate account.

\*\*\*You have successfully registered for an EndNote Web Account\*\*\*

1. If you forget your password, CLICK **Forgot Your Password**.
2. Enter your email address then CLICK **Send Email**.

Please enter your email address. We'll send you an email that will allow you to reset your password.

Email address \*

Cancel

Send email